

## To help, Aviva has put together some tips on what to be thinking about now:

### Be Particularly Aware of

- › Your surroundings
- › Any unusual activity / loitering / casing

### Be Secure

- › Keep cash holdings to an absolute minimum - bank daily
- › Leave cash registers open and empty at the close of business
- › Use all available safes and strong-rooms to best advantage
- › Use time locks where available
- › Remove safe keys from the premises
- › Store high value / low bulk items in safes or strong-rooms where possible (e.g. portable electronic devices, jewellery etc)
- › Consider engaging a licensed static guard (refer Private Security Authority for list of licensed contractors)
- › Consider engaging a licensed security firm to act as key-holder / first responder in the event of an alarm activation (refer [www.psa.gov.ie](http://www.psa.gov.ie))
- › Double check security mechanisms on all doors, windows, shutters before leaving the premises
- › Make sure intruder alarm systems are armed
- › Ensure alarm beams and CCTV cameras are not obscured by stock
- › Check perimeter fences and gates for breaches
- › Leave perimeter lighting ON all night
- › Remove ladders or similar "aids" from the site
- › Consider live CCTV monitoring
- › Liaise with trade associations, community alert or neighbourhood watch schemes in your area – strength in numbers
- › Review stock delivery dates – avoid deliveries of potentially attractive stock close to potential Garda strike days.
- › Mark personal valuables with a UV pen to assist speedy return in the event of recovery (e.g. name, phone number, Eircode)

### Be Safe

- › Be responsible
- › Avoid heroics

